**NORTH AMERICA MEITHEAL FUND**

**GRANT APPLICATION**

**PLEASE READ THE FOLLOWING TERMS AND CONDITIONS REQUIRED FOR ANY MONIES**

**GRANTED FROM IRELAND’S DEPARTMENT OF FOREIGN AFFAIRS BEFORE COMPLETING**

**AND SUBMITTING A GRANT APPLICATION.**

**Terms and Conditions for Projects funded by Ireland’s**

**Department of Foreign Affairs (DFA) thru the**

**North America Meitheal Fund**

* Funding is available to approved Comhaltas Ceoltoiri Eireann Branches **only.**
* Funding is to be used **as a contribution** towards Comhaltas events and activities which raise awareness of traditional Irish music and culture.
* Funding **should not be used** to fund entire projects, and other sources of income should be clearly stated in all project applications and reports.
* Funding **cannot be used** towards travel or accommodations, or artists’ performance fees of any kind (tutors’ fees are acceptable for funding where at least a nominal charge is levied on students).
* Funding **cannot be used** for medals or prizes, for the purchase of portable electronics, for membership fees, or for the purchase of musical instruments or equipment.
* Funding **cannot be used** in Ireland. It is exclusively for the development of Comhaltas in North America.
* Funding **cannot be given or transferred** to another individual or organization. Grant fund checks will be issued to an official Comhaltas account, and project expenditures must be paid from this account.
* Funding cannot be used for the core activities of a Branch, i.e., weekly music classes, regular sessions, etc.
* Funding is subject to proper application and reporting procedures, and is for a 12-month period running from 1 July to 30 June the following year.
* No funding will be guaranteed beyond the current funding grant.
* The funding must be spent in line with the submitted application before the end of June.
* Reports must be submitted as soon as the project has been completed. The NA Meitheal Fund is subject to CCE Head Office and the DFA guidelines, and must comply with all requests for reporting and updates on how funding is being / has been spent.
* Any unit that is to receive funding will be expected to sign this Terms and Conditions form, and return it to the Meitheal Committee as directed, before any monies will be released to them.
* All projects and activities that receive funding from a DFA grant **must fully acknowledge the** **contribution from the DFA**. The DFA logo should be featured prominently in all publications, including brochures, flyers, tickets, programs, websites, etc. Where the logo cannot be used, suitable text acknowledging the DFA funding must be included.
* All projects and activities that receive funding from the NA Meitheal Fund must also include the NA Meitheal Fund logo on all publications (as stated in the bullet above). **All logos are on the ccenorthamerica.org** website.
* Any Branch receiving funding from a DFA grant must reflect this clearly in their project financial statements, their Branch financial statements and their Annual Report as **“Government of Ireland:**

**Emigrant Support Program Grant”.**

* Funding **cannot be considered** for the same project for more than one year unless there is significant development for the subsequent year.
* If it becomes necessary to change or amend a project for any reason, the Branch project manager must contact the NA Meitheal Committee.
* Branches who fail to supply adequate reports will not be eligible for future funding.
* Failure to spend the grant in accordance with the terms and conditions may result in the funding being recovered from the Branch.
* Failure to provide **proper reports and ALL receipts** may result in the funding being recovered from the Branch, and may prohibit future funding.

**Project Name and Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Branch/Project Chair:** (print name)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (sign name)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Branch Treasurer:** (print name)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (sign name)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Branch Name and Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ version: September 2023